



Dear Valued Vendor:

At TJX we are committed to providing a service that pays our vendors on time. To further enhance the processing and payment of your invoices and supporting documents, **TJX has partnered with Transcepta. Transcepta is an electronic invoice processing platform we are utilizing** for our US brands; TJ Maxx, Marshalls, HomeGoods and Homesense.

All current vendors of TJX are now **required** to register with Transcepta to enable electronic invoice submission. Failure to do so may affect the timely processing of your documents.”

Additional benefits you will receive in this process include:

- No cost to you. TJX incurs all costs associated with the electronic document process being enabled by Transcepta.
- Immediate invoice and document submission and guaranteed secure delivery to the TJX ERP system.
- Automatic invoice validation and notification if additional information is needed to process your document.
- Faster processing of submitted invoices.

If you have any questions about this new process, please contact:

Domestic Vendors: Vendor Relations (774-308-3407)

Import Vendors: Sharedservices_wirepayments@TJX.com

We look forward to you joining our electronic invoice processing community from which both our companies will benefit.

Thank you

Charlotte Arnold
Vice President Merchandise PayablesThe TJX Companies, Inc.