



Powering Today. Protecting Tomorrow.

Covanta
445 South Street
Morristown, NJ 07960
Tel: 862.345.5000
Fax: 862.345.5120

Re: Required Procedure to Invoice Covanta

Dear Covanta Supplier/Service Provider:

Covanta exclusively uses Transcepta Electronic Invoicing to receive all supplier invoices for payment processing. Transcepta offers multiple electronic invoice submittal options and registration with Transcepta is simple and free.

Registration with Transcepta is mandatory in order for you to submit an invoice to Covanta and it is the only accepted method for us to receive your invoice. Invoices sent directly to Covanta will be immediately returned unprocessed with instructions to submit through Transcepta.

Benefits of sending your invoices electronically over the secure Transcepta supplier network include:

- Immediate invoice submission and guaranteed delivery to Covanta's Accounts Payable system eliminating costs and delays associated with mail-in, paper-based submittals;
- Automatic invoice validation and notification if more information is needed to process your invoice; and
- Invoice tracking status by way of confirmation emails from Transcepta or through the Transcepta supplier web portal.

Visit <http://connect.transcepta.com/covanta> to register as soon as possible to avoid payment delays. For more information or assistance, please call the Transcepta recruiting team Monday through Friday between the hours of (9:00am – 8:00pm EST at 949-382-2841 x1 or send an email to Covanta.info@transcepta.com.

Thank you in advance for your immediate attention to this matter.

Corrado DePinto
Corporate Controller